

## 296 - TRANSPORTATION INTERNAL SERVICE FUND

### Operational Summary

#### Description:

To provide high quality vehicle maintenance and transportation services to user departments in a timely and cost efficient manner.

#### Strategic Goals:

- Provide efficient vehicle repair and maintenance services to user departments using the most cost effective blend of County staff and outside contract resources.

#### Key Outcome Measures:

Performance Measure	2001 Business Plan Results	2002 Business Plan Target	How are we doing?
<b>INTERNAL SERVICES-TRANSPORTATION:</b> <b>ACHIEVE 90% VEHICLE FLEET AVAILABILITY.</b> <b>What:</b> Provide fleet vehicle & equipment emergency response capabilities to PFRD & other County dept. <b>Why:</b> Fleet vehicles & vehicle maintenance services required by PFRD & other County depts.	Achieved 90% vehicle fleet availability.	Will achieve 90% vehicle fleet availability.	On target.

#### Fiscal Year FY 2001-2002 Key Project Accomplishments:

- The TISF has kept up with the vehicle repair and maintenance needs of the steadily increasing County fleet without having to add mechanic positions.
- The TISF made progress to complete its conversion to new fleet information management system.
- The TISF implemented new actual cost basis billing system to bill actual cost of maintenance, parts, fuel, depreciation to user departments. Also, the pooled vehicle rate will be adjusted to better reflect the actual cost of owning and operating vehicles. New actual cost basis billing system will allow TISF to reduce the year-end deficit billing.

**TRANSPORTATION ISF** - Transportation ISF repairs and maintains county vehicles, operates pool vehicle fleet, operates body & paint shop, repairs motorized equipment, purchases new and replacement vehicles, and purchases automotive parts, supplies and contracted services.

### Ten Year Staffing Trend:



### Ten Year Staffing Trend Highlights:

- TISF staffing for FY 2002-03 remains constant at 90 positions. It is worth noting that for the years 1992 through 1997, the TISF position count does not include

12 warehouse support positions assigned to the TISF, which were formally added to TISF's staff in 1997. While the TISF received 12 warehouse positions in 1997, there was also a reduction of 4 mechanic staff, which resulted in a net increase of 8 positions that year.

## Budget Summary

### Changes Included in the Base Budget:

The TISF increased its base budget appropriations for equipment depreciation by \$200,000 compared to the prior fiscal year to accommodate the large increase in additional vehicles that have been added to the County fleet.

The TISF increased its base budget revenue by \$2,115,094 compared to the prior fiscal year, which reflects 100% recovery of Salaries & Benefits, Services & Supplies, and Depreciation.

FY 2001-2002 Projected revenue increased by \$7,261,961 for retained earnings GASB34 adjustment to balance the fund.

### Final Budget and History:

Sources and Uses	FY 2000-2001 Actual Exp/Rev	FY 2001-2002 Final Budget	FY 2001-2002 Actual Exp/Rev <sup>(1)</sup>	FY 2002-2003 Final Budget	Change from FY 2001-2002 Actual	
					Amount	Percent
Total Positions	-	90	90	90	0	0.00
Total Revenues	15,238,041	20,186,174	14,541,610	22,610,729	8,069,118	55.49
Total Requirements	16,029,872	20,186,174	25,196,853	22,610,729	(2,586,124)	-10.26
Balance	(791,831)	0	(10,655,242)	0	10,655,242	-100.00

(1) Amounts include prior year expenditures and exclude current year encumbrances. Therefore, the totals listed above may not match Total FY 2001-02 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Detailed budget by expense category and by activity is presented for agency: Transportation Internal Service Fund in the Appendix on page 702.

### Highlights of Key Trends:

- The Transportation ISF expects to continue increasing its contracts with private vendors for vehicle maintenance and repair in order to keep up with the need of the expanding County fleet.

- The TISF expects to continue using its new actual cost basis billing system to bill actual costs to user departments.